

# NORTON ST PHILIP PARISH COUNCIL

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**Chair** Ian Hasell, 7 Monmouth Paddock, Norton St Philip, Somerset, BA2 7LA, [ianhasell@john-lewis.com](mailto:ianhasell@john-lewis.com)  
**Clerk** Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, [nortonstphilippc@aol.co.uk](mailto:nortonstphilippc@aol.co.uk)

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Minutes of a virtual meeting of the Parish Council held on  
**Wednesday 8<sup>th</sup> July 2020** at 6.45 pm.

**Present:** Cllr Hasell (Chair), Cllr Walker (Vice-Chair), Cllr Abbott, Cllr Foster, Cllr Hitchins, Cllr Emery and Cllr Lund.

**In attendance:** Nicola Duke (Parish Clerk), Somerset Councillor Linda Oliver and 5 members of the public.

## Public Participation

Members of the public were invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

- Query as to the arrangements for footpath improvements at Shepherds Mead. It was confirmed that there would be s106 funds available in relation to this site, which could be drawn down in order to improve the use of the green and improve the footpaths. Appropriate liaison with the landowner would be required and the Chair agreed to act in this role. Somerset Councillor Oliver reported that she was also involved in these issues and requested involvement in taking matters forward. It was agreed that Cllr Hasell, Cllr Oliver and Ms Bolton would work together on this issue.
- A footpath issue had been reported to Somerset Councillor Oliver and it was confirmed that the issue had been lodged and was included in the Parish Path Liaison Officer's report.
- Comments were received and concerns expressed from three residents in relation to planning application **2020/1120/FUL** - Land At 377582 155952 Longmead Close Norton St Philip Bath - Erection of 1no. bungalow and associated works. Planning policies felt to be relevant to the determination of this application were commented on. A request was tabled that the pitch of the roof on the proposed development be lowered.
- Somerset Councillor Oliver spoke in respect of planning application **2020/1120/FUL** - Land At 377582 155952 Longmead Close Norton St Philip Bath - Erection of 1no. bungalow and associated works and drew attention to planning policies she felt relevant to this proposed development. The Parish Council was asked to support the objections tabled by residents.

	AGENDA ITEM
8368	<b>Apologies for Absence</b> – None.
8369	<b>Declarations of Interest and Dispensations to Participate</b> – None.

8370	<p><b>Minutes</b></p> <ul style="list-style-type: none"> <li>a) The minutes of a previous meeting of the Council held on <b>10<sup>th</sup> June 2020</b> were approved for accuracy and adopted (proposed Cllr Hitchins, seconded Cllr Lund).</li> <li>b) Members considered any matters arising from the above meeting: <ul style="list-style-type: none"> <li>a. Update from MDC Tree Officer re: 2020/0996/TCA - The Old Coach House – had been circulated to members and was noted. It was noted that the application for proposed work to the beech tree had now been withdrawn.</li> </ul> </li> </ul>
8371	<p><b>Council Reports</b></p> <ul style="list-style-type: none"> <li>• Chair’s announcements – Cllr Hasell stated that the Parish Council and the parish had been extremely fortunate in having Cllr Abbott as Chair for the past three years. He stated that Cllr Abbott had been the most outstanding Chair he had seen in his time in the village and had steered the Council through some difficult times. He presented his personal thanks to Cllr Abbott for his service.</li> <li>• Parish Clerk – no report.</li> <li>• District Councillor, Barbi Lund had provided a report, which had been circulated to members and is appended to the minutes.</li> <li>• County Councillor, Linda Oliver had provided a report, which had been circulated to members and is appended to the minutes. Cllr Abbott asked Cllr Oliver to expand on SCC’s proposals for Local Area Networks and she confirmed that further information was available in the Business Case documents on the SCC website. Cllr Abbott raised the issue of pavement parking which Cllr Oliver had mentioned in the addendum to her report. Mr Eastment was asked for his view, which was given as per Cllr Oliver’s report.</li> <li>• Other Reports: <i>At this point Standing Orders were suspended for the duration of this agenda item in order to enable Mr Eastment to join the meeting.</i> <ul style="list-style-type: none"> <li>○ Traffic Action Group – Mr Eastment had provided a report, which had been circulated to members and is appended to the minutes. Mr Eastment reported on a recent meeting between TAG and residents to discuss roadside parking on Bell Hill. The Beat Manager and PCSO had attended the meeting and reported that, at this point in time, the police could not enforce roadside parking issues. It was reported that incidents of obstruction could be dealt with by the police. It had been suggested that the Parish Council should apply for a Traffic Regulation Order, which would give the local authority enforcement powers to issue Fixed Penalty Notices. In incidents of obstruction residents were encouraged to ring 101.</li> <li>○ Palairet Hall - Mr Eastment had provided a report, which had been circulated to members and is appended to the minutes. In response to a question Mr Eastment drew attention to the section of his report which dealt with the COVID-19 pandemic. Cllr Lund drew attention to the different guidance in relation to physical activity.</li> <li>○ Parish Path Liaison Officer – Ms Bolton had provided a report, which had been circulated to members and is appended to the minutes. Cllr Abbott asked whether the group was still active. Ms Bolton reported that the group was not particularly active at the current time due to the lockdown</li> </ul> </li> </ul>

	<p>but confirmed that her report to the PC was circulated to her group members.</p>
8372	<p><b>Planning applications and appeals</b></p> <p><b>2020/1106/TCA</b> - Greystones High Street Norton St Philip Frome BA2 7LG - T1 - Cherry Tree – Fell – <b>Support</b> (proposed Cllr Walker, seconded Cllr Hitchins).</p> <p><b>2020/1120/FUL</b> - Land At 377582 155952 Longmead Close Norton St Philip Bath - Erection of 1no. bungalow and associated works – <b>Support</b> (proposed Cllr Walker, seconded Cllr Hitchins). A copy of the Parish Council’s submission to MDC is appended to the minutes. Members discussed the use of the garage planned for the proposed development, noting the concerns of members of the public in respect of this. Members noted that the garage was listed as a garage/workshop which would not therefore permit commercial use.</p> <p><b>2020/1167/TCA</b> - Old Hopyard Wellow Lane Norton St Philip Frome Bath - Proposed works to tree(s) in a Conservation Area: T1 (Ash) - Fell. T2 (Ash) – Fell – <b>Support</b> (proposed Cllr Walker, seconded Cllr Emery).</p> <p><b>Appeal APP/Q3305/W/20/3247051 (2019/2552/FUL)</b> for the erection of 1no. residential dwelling with associated access, garage and parking. <b>Appeal Location:</b> Land At The Barton Norton St Philip Bath Somerset BA2 7NE <b>Appellant:</b> Mr And Mrs C Parsons. A proposed response had been circulated to members and was approved for issue (proposed Cllr Walker, seconded Cllr Lund). A copy of the submission is appended to the minutes.</p> <p>To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) – None.</p>
8373	<p><b>Local Plan Part II: Sites and Policies: Consultation on Proposed Main Modifications</b></p> <p>Cllr Abbott reported that the Inspector had confirmed the hearings would be held during the last fortnight in September and that the PC would be able to make representations. He drew attention to ED30, which queried whether the north east of the region was the appropriate location for the required 505 additional houses. The allocation of the additional housing might therefore be across a wider geographical area. It was confirmed that the PC continued to work with neighbouring parishes and it was noted that two Zoom meetings were planned by the parishes in the coming days; one with an officer from B&amp;NES.</p>
8374	<p><b>Neighbourhood Plan</b></p> <p>Cllr Hitchins reported that leave to appeal to the Court of Appeal had been granted to Lochailort and that the case had been listed to be heard before the end of January 2022. The policies of the Neighbourhood Plan would continue to carry significant weight in the</p>

	determination of planning applications and had already been used by the LPA. It was confirmed that a meeting would be arranged with the senior management at MDC to discuss the process for dealing with the appeal hearing.												
8375	<p><b>Funding Opportunities for the Parish Council</b></p> <p>A report from the Parish Clerk had been circulated to members and was noted. It was felt to be positive that there were a number of funding opportunities available, some of which could be used to support specific projects. The list of funding providers was noted to be a 'quarry' which members were invited to add to if they were aware of funding streams which had not been identified. It was agreed that any capital projects would be tied up with any appropriate funding opportunities.</p>												
8376	<p><b>Financials</b></p> <p>a) Council expenditure as listed was approved (proposed Cllr Hitchins, seconded Cllr Foster):</p> <p>b) The Financial Position Statement June 2020 had been circulated to members and was noted.</p> <table border="1" data-bbox="432 936 1402 1108"> <tr> <td>Nicola Duke</td> <td>Expenses</td> <td>£91.30</td> </tr> <tr> <td>JM Services</td> <td>Parish maintenance</td> <td>£545.000</td> </tr> <tr> <td>Microshade Bus Consult</td> <td>IT hosting</td> <td>£303.60</td> </tr> <tr> <td>Simon Pritchard</td> <td>Internal Audit 2019/2020</td> <td>£90.00</td> </tr> </table>	Nicola Duke	Expenses	£91.30	JM Services	Parish maintenance	£545.000	Microshade Bus Consult	IT hosting	£303.60	Simon Pritchard	Internal Audit 2019/2020	£90.00
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8377	<p><b>Correspondence</b></p> <p>The following additional items of correspondence had been circulated to members and were noted:</p> <p>a) NALC/SLCC re: In person Council meetings</p> <p>b) Cllr David Fothergill SCC re: Single unitary authority for Somerset</p>												
8378	<p><b>Parish News</b></p> <p>To following items were agreed for inclusion in the copy for the next Parish News:</p> <ul style="list-style-type: none"> <li>• Annual Council Meeting, including the election of Chair and Vice-Chair</li> <li>• Parish Council accounts 2019/2020</li> <li>• Neighbourhood Plan</li> <li>• Local Plan Part II</li> <li>• Traffic Action Group re pavement parking</li> </ul>												
8379	<p><b>Meeting schedule</b></p> <p>Wednesday 9<sup>th</sup> September 2020 at 7.00 pm.</p> <p><i>Note – arrangements for the meeting would be agreed nearer the time and would be dependent on the social distancing rules at the time.</i></p>												

	<p>Members noted that the Council recessed in August however, it was agreed that a meeting would be convened should it be required for any urgent matters which could not be dealt with under the adopted Scheme of Delegation.</p>
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There being no further business the meeting was closed at 8.18 pm.

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