

## NORTON ST PHILIP PARISH COUNCIL

[www.nortonstphilipparishcouncil.co.uk](http://www.nortonstphilipparishcouncil.co.uk)

**Chair** Clive Abbott, Hassage House, Faulkland, Radstock, BA3 5XG [ncliveabbott@hotmail.com](mailto:ncliveabbott@hotmail.com)  
**Clerk** Nicola Duke, 81 Studland Park, Westbury, Wiltshire, BA13 3HN, [nortonstphilippc@aol.co.uk](mailto:nortonstphilippc@aol.co.uk)

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Minutes of the Annual General Meeting of the Parish Council held on **Wednesday 8<sup>th</sup> May 2019**  
in the Palairet Hall at 6.30 pm.

Present: Cllr Abbott (Chair), Cllr Scarrow, Cllr Foster, Cllr Hitchins and Cllr Emery.

In attendance: Nicola Duke (Parish Clerk) and 7 members of the public.

### Public Participation

Candy Buckmaster – Director of Fibreway – spoke regarding agenda item 2019/0634/HSE Lanston House, outlining the background to the application and seeking the parish council's support. A local service user spoke in support of the application and highlighted the good level of service he had received from Fibreway. Mike Kobek (Fibreway engineer) spoke regarding the technical elements of the application and the provision of the internet service from the dish. It was confirmed that a receiver antenna would be required on each property to connect to the service.

	<b>AGENDA ITEM</b>
8164	<b>Election of Chair</b> In accordance with the Local Government Act 1972 ss 15 (2) and 34 (2) Cllr Abbott was elected as Chair of the Parish Council for the municipal year 2019/2020 (proposed Cllr Emery, seconded Cllr Scarrow).
8165	<b>Declarations of acceptance of office</b> Members received the Chair's signed declaration of acceptance of office. The Clerk confirmed that she had received members' signed declarations of acceptance of office following the Ordinary Elections for the Parish Council.
8166	<b>Apologies for Absence and to consider the reasons given</b> Cllr Walker due to working abroad, accepted.  Cllr Lund due to a conflicting engagement, accepted. The Chair congratulated Cllr Lund on her election to Mendip District Council.

8167	<p><b>Election of Vice-Chair</b></p> <p>In accordance with the Local Government Act 1972 ss 15 (6) and 34 (6) Cllr Walker was elected as Vice-Chair of the Parish Council for the municipal year 2019/2020 (proposed Cllr Scarrow, seconded Cllr Hitchins).</p>
8168	<p><b>Declaration of Acceptance of Office</b></p> <p>The Vice-Chair's signed declaration of acceptance of office would be deferred until the next meeting.</p>
8169	<p><b>Declarations of Interest and Dispensations to Participate - None.</b></p>
8170	<p><b>Minutes of Annual General Meeting May 2018</b></p> <p>The minutes of the Annual General Meeting of the Parish Council held on 9<sup>th</sup> May 2018 were approved for accuracy and adopted (proposed Cllr Scarrow, seconded Cllr Hitchins).</p>
8171	<p><b>Parish Council structure</b></p> <p>Members agreed the structure for the municipal year 2019/2020 in respect of committees, working groups and portfolios and agreed the below appointments:</p> <ul style="list-style-type: none"> <li>• Planning Group – The Chair outlined the current method of dealing with planning applications, reporting that he would bring a report to the June meeting of Council containing a proposal for managing planning applications in 2019/20. It was agreed that should any planning matters require attention prior to 5<sup>th</sup> June an extraordinary meeting would be convened. The members of the Planning Group were listed as Cllrs Walker, Hitchins, Emery and Scarrow.</li> <li>• Highways/TAG – Cllr Foster</li> <li>• Church Mead – Cllr Scarrow</li> <li>• Palaiet Hall – Cllr Walker</li> <li>• Sustainability – Cllr Lund</li> <li>• Neighbourhood Planning -Cllr Hitchins</li> </ul>
8172	<p><b>Insurance</b></p> <p>The Parish Council's insurance provision 2019/2020 had been reviewed by Came and Co and members noted the recommendation that the PC appoint Ecclesiastical as the insurance provider for 2019/20 at a cost of £606.98. This was so resolved (proposed Cllr Hitchins, seconded Cllr Foster) and paid under cheque number 1884.</p> <p>The Chair of the PC and the Chair and Secretary of the Palaiet Hall Management Committee had reviewed the insurance provision from May 2019 and had recommended to the PC that cover be provided by Ansvar, whose quotation had</p>

	<p>been obtained by Norris and Fisher, Insurance Brokers. This arrangement would be for three years. The annual cost would be £787.91. This was so resolved (proposed Cllr Hitchins, seconded Cllr Scarrow) and paid under cheque number 1885.</p>																												
8173	<p><b>Financials</b></p> <p>a) The bank signatories for 2019/2020 were confirmed as Cllrs Walker, Abbott and Hitchins. It was noted that online banking would follow once the new bank signatories had been added.</p> <p>b) Payments as listed were approved (proposed Cllr Emery, seconded Cllr Scarrow):</p> <table border="1"> <thead> <tr> <th>PAYEE</th> <th>DETAIL</th> <th>TOTAL</th> <th>Chq no</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>PAYE <i>LGA 1972 s 112</i></td> <td>231.27</td> <td>1878</td> </tr> <tr> <td>NALC/SALC</td> <td>Affiliation fees 2018/19 <i>LGA 1972 s 111</i></td> <td>273.05</td> <td>1879</td> </tr> <tr> <td>TDT Preservation</td> <td>Re-plastering Palairet Hall <i>LGA 1972 s 133</i></td> <td>2230.80</td> <td>1880</td> </tr> <tr> <td>Chris Wharton</td> <td>Advance payment – footpath <i>OSA 1906 ss 9,10</i></td> <td>800.00</td> <td>1881</td> </tr> <tr> <td>Cllr Hitchins</td> <td>Reimburse laminator <i>LGA 1972 s 111</i></td> <td>29.99</td> <td>1882</td> </tr> <tr> <td>Palairet Hall</td> <td>Hall hire <i>LGA 1972 s 133</i></td> <td>80.00</td> <td>1883</td> </tr> </tbody> </table>	PAYEE	DETAIL	TOTAL	Chq no	HMRC	PAYE <i>LGA 1972 s 112</i>	231.27	1878	NALC/SALC	Affiliation fees 2018/19 <i>LGA 1972 s 111</i>	273.05	1879	TDT Preservation	Re-plastering Palairet Hall <i>LGA 1972 s 133</i>	2230.80	1880	Chris Wharton	Advance payment – footpath <i>OSA 1906 ss 9,10</i>	800.00	1881	Cllr Hitchins	Reimburse laminator <i>LGA 1972 s 111</i>	29.99	1882	Palairet Hall	Hall hire <i>LGA 1972 s 133</i>	80.00	1883
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8174	<p><b>Planning and Highways</b></p> <p><b>2019/0690/HSE</b> - Sunnyside Bath Road Norton St Philip Frome BA2 7LP – Demolition of existing outbuildings and erection of a new double garage and workshop – <b>Support</b></p> <p>- This proposal replaces an unattractive single story concrete block building with a more substantial stone and render garage with workshop above, accessed by an external staircase. The pitched roof would be double roman tiles to match the house. The house is not within the Conservation Area; however, it is within the Green Belt. The NPPF states that the construction of new buildings is inappropriate with exceptions, the relevant one in this case is at para 145d “the replacement of a building, provided the new building is in the same use and not materially larger than the one it replaces”. The PC consider that the demolition of the existing unattractive building and its replacement by the one proposed will not cause harm to the Green</p>																												

Belt. We would request that the render used matches that on the existing house. The PC **supports** this application - (proposed Cllr Emery, seconded Cllr Scarrow).

**2019/1001/TCA** - Church Street Norton St Philip Bath BA2 7LU - Proposed works to a tree in a conservation area: - T1 - Holly Tree – Fell – **No objection** (proposed Cllr Hitchins, seconded Cllr Scarrow).

**2019/0634/HSE** - Lanston House 81 Fortescue Street Norton St Philip - A 60cm diameter white Wireless dish (retrospective) –A 60cm diameter white Wireless dish (retrospective) – Support - This (retrospective) application is required as the property is within the Conservation Area. An assessment must be made of the impact the proposal will have upon the character and appearance of the Conservation Area. Our observation is that the receiver and onward transmission dish are discreetly mounted on the back of the chimney of 81 Fortescue Street. They are of a similar colour as the render and are installed reasonably close to the existing structure. The pictures supplied by the applicant are not sufficiently close or clear to give an adequate representation of the receiver, but they do not impinge noticeably given their trajectory and height.

The PC recognise that the installation of such receivers should be discouraged, as they are out of keeping with the special nature of the Norton St Philip Conservation area, and that remains our general view. On the other hand, this receiver is installed on a new house and does not appear as incongruous as it would on a stone property

The applicant states that the purpose of this installation is to bring superfast broadband via a fixed wireless system to the village. This is an aim very strongly supported by government policy. At present the BT Fibre to the Cabinet system in the village is either at or close to capacity and has limitations associated with the copper network from the cabinet to individual properties. It is for the LPA to decide what weight should be given to these considerations. The issue that the PC have considered with this application is whether the benefit of this installation to the wider village outweigh the visual harm that it brings. We believe that with the relatively small visual impact of this application, and with the increasing demand for superfast broadband, the benefits outweigh the harm. The PC **supports** this application (proposed Cllr Emery, seconded Cllr Foster).

*Members considered those planning applications received after the issue of the agenda (and previously circulated):*

**2019/0130/TCA** - **Support** (proposed Cllr Hitchins, seconded Cllr Scarrow).

**Local Plan Part II** – Members considered the PC's draft response to representations submitted by third parties and landowners on MDC's LPP2 consultation document,

	<p>which was introduced by Cllr Hitchins who provide background to the matter. A copy of the proposed response had been circulated to members and was discussed.</p> <p>Following debate, it was resolved to work on the required adjustments to the document and delegate the Clerk the authority to submit the final response on the PC's behalf by the 17<sup>th</sup> May 2019 (proposed Cllr Hitchins, seconded Cllr Foster).</p> <p><b>Neighbourhood Plan for Norton St Philip</b> – The Chair reported that the Regulation 16 comments had been submitted, but noted that there was a delay in the appointment of the Examiner. Once the Examiner's appointment was confirmed, the PC's responses to the Regulation 16 comments would be publicised.</p> <p><b>Speed cushions A366 Farleigh Hungerford</b> – Members noted the information from SCC relating to the installation of speed cushions (information previously circulated). <i>At this point Standing Orders were suspended to permit Mr Eastment as Chair of TAG to take part in the debate.</i> Mr Eastment spoke to the proposals, noting that issues were outstanding relating to ownership of a parcel of land (which had been referred back to SCC) and the reduction of the height of the sign accessing the A366. Subject to resolution of these matters Mr Eastment recommended that the proposals be supported. He further reported that issues relating to The Cut were currently being addressed by the landowner and SCC. <i>At this point Standing Orders were reinstated.</i> The PC agreed to support the proposals as circulated.</p>
8175	<p><b>Parish Council Accounts year ending 31<sup>st</sup> March 2019</b> The Parish Clerk reported that the year-end bank statements had only been received the previous day and this being the case this agenda item would be referred to the June meeting of the Parish Council.</p>
8176	<p><b>Code of Recommended Practice on Local Authority Publicity</b> Members received, noted and adopted the Code of Practice (previously circulated) as issued by NALC (proposed Cllr Abbott, seconded Cllr Hitchins).</p>
8177	<p><b>Correspondence</b> None.</p>
8178	<p><b>Date of next meeting</b> <b>Wednesday 5th June 2018</b> at 7.00 pm at the Palairret Hall. Members were asked to note that this was a change from the routine date.</p>

There being no further business the meeting was closed at 7.35 pm.